

**Annexure-III
Specimen**

For submission to
Teachers Recruitment Board
Chennai-6

TEACHING EXPERIENCE CERTIFICATE

1	Name of the Candidate							
2	Name and address of the School in which employed							
3	Type of School/Institution							
			(Govt /Aided /Unaided /Matric /Anglo Indian /CBSE /Kendriya Vidyalaya /Other State school)					
4	Date of appointment as : Graduate Assistant							
5	Classes and Subjects taught							
	Classes handled	Subjects taught	Periods per week	Total period of Service		Period		
				Date from	Date to	Y	M	D
	Total							

Certified that the above facts are true as per office records, Attendance Register and Pay Acquittance available and also to our best of Knowledge.

Place :
Date :
Seal :

Signature of the Headmaster :
Name :
Designation :

(Correspondent/ Secretary in case of institutions other than Government)

Verified the above facts with reference to the records and found correct

Ref. No.

Signature of the Countersigning Officer

Place :
Date :
Seal :

Name :
Designation :

Note: Teaching Experience obtained after acquisition of Teaching qualification alone will be considered.

Authority empowered to countersigning

DEEO	Govt. Middle Schools/Recognised Aided/Unaided Middle Schools
DEO	Govt. High School/Recognised Aided/Unaided High Schools
CEO	Govt. Hr.Sec.Schools / Recognised Aided/Unaided Hr.Sec.Schools
ADWO	Adi-Dravidar and Tribal Welfare Schools
IMS	Recognised Matric High/Hr.Sec.Schools
IAS	Recognised Anglo Indian High/Hr.Sec.Schools
Regional Joint Secretary,CBSE	Recognised CBSE Schools
Asst.Commr/Edl.Officer, Kendriya Vidyalaya	Kendriya Vidyalaya Schools
Appointing Authority	for any other type of Schools
Inspecting officer of other States	for other State schools

Note

1. Inconsistencies / errors that are not attested by the issuing officer with seal will result in rejection of the certificate.
2. The countersigning authorities should keep photocopies of the certificates issued by them for future verification.
3. Separate form should be used for each school/Institution.